

CANTERBURY BUILDING NEEDS COMMITTEE (CBNC)
Minutes of the Meeting
May 12, 2004

Location: Municipal Complex construction site

In Attendance:

Kent Ruesswick, CBNC Chairman
Michael Capone, Selectmen representative
Claude Dupuis, Cobb Hill Construction (CHC) Project Manager
Scott McFarland, CHC Project Superintendent
Ted West
Charlie Cook
Billie Richert
Gordon Jackson
Bob Fife
Jeremy Slayton
Dale Caswell, Fire Chief
Cathy Menard – Alternate

Minutes:

After a tour of the site, Kent called the meeting to order at 7:30 pm. He announced that Billie will be moving out of state, and acknowledged her significant contribution to the work of the Committee in addition to her preparation of meeting minutes. She will be missed.

Jeremy and Charlie presented four bids for the phone system, noting that three of the quotes were in the \$10,000 to \$12,000 range. The fourth bid from MCCT included a 20% municipal discount, which reduced the estimated cost to \$7,157.00. After discussion about MCCT as a local company, Gordon moved that the Committee make a recommendation to the Selectmen that MCCT be selected to provide the telephone system. The motion was seconded by Ted. All voting members voted yes. Jeremy and Charlie will pursue a contract with MCCT for the phone system.

Kent then made a motion that Cathy be appointed to the Committee as a voting member. Gordon seconded. All voting members voted yes. Cathy agreed to prepare meeting minutes on a trial basis.

Meeting adjourned at 8:30 pm.