

# Cobb Hill Construction, Inc.

# Meeting Notes

206 North State Street

Concord, NH 03301

## The Canterbury Town Hall Addition

Phone: (603)224-8373 Fax (603)224-0375

Job # 40-002-03

Site phone: 783-0324 Fax:783-8967

### Project Meeting

Date	Start	Finish	Meet Next	Time next	Location next	Prepared by
10/28/04	8AM	10AM	11/03/04	7PM	Town Hall	Claude Dupuis

Purpose	Location	General Notes
Team meeting	Town Hall	
Attended By	Firm	Function
Kent Ruesswick	KR	Canterbury Building Committee Chairman CBC
Ted West	TW	Canterbury Building Committee CBC
Jim Sawicki	JS	Highway Department Forman
Beth Blair	BB	Canterbury Building Committee CBC
Eric Palson	EP	Sheerr McCrystal Palson Principal 526-9309
Geoff Magoon	GM	Cobb Hill Construction Project superintendent for Town Hall Addition
Scott McFarland	SM	Cobb Hill Construction Project superintendent for Complex
Claude Dupuis	CD	Cobb Hill Construction Project manager

Item	Meeting Summary	Old Business

**Note: Please respond to issues under new business within 2 working days with any issues.**

Item	Assigned to	New Business
10-28:1		Schedule: Framing completed. Roofing complete today and mech roughs scheduled for next week. - Siding and windows next week.
10-28:2		KG provided code changes that require that means of egress be uniformly slip resistant. CHC will provide pricing.
10-28:3		KG provided code changes that require non-porous to a minimum of 4'0" at all walls within 2' of a toilet and urinal fixtures. Also the base needs to be non-porous and extend up wall a minimum of 6". - CHC will price deco coat and 6" vinyl base. Price decocoat three walls 4' high with chair rail.
10-28:4		EP submitted finish schedule for approval. CBC approved.
10-28:5		Light sconce needs to be selected. Allowance is \$75 per fixture.
10-28:6		Tstat for electric heaters are on the each individual heater. CBC asked if all heaters could be controlled from one Tstat in the kitchen. CHC to check with electrician. -
10-28:7		Subs asking for building permit # to pull there permits. It is believed that the building permit is all inclusive - Has the town applied for permit?
10-28:8		Plans call for exterior paint to be oil based paint. CBC directed CHC to match existing paint type latex and color. -