

Cobb Hill Construction, Inc.

Meeting Notes

206 North State Street

Concord, NH 03301

The Canterbury Town Hall Addition

Phone: (603)224-8373 Fax (603)224-0375

Job # 40-002-03

Site phone: 783-0324 Fax:783-8967

Project Meeting

Date	Start	Finish	Meet Next	Time next	Location next	Prepared by
11/03/04	7PM	8:30	11/11/04	8AM	Town Hall	Claude Dupuis

Purpose	Location	General Notes
Team meeting	Town Hall	
Attended By	Firm	Function
Kent Ruesswick	KR	Canterbury Building Committee Chairman CBC
Ted West	TW	Canterbury Building Committee Canterbury Building Committee
Beth Blair	BB	Canterbury Building Committee CBC
Charlie Cook	CC	Canterbury Building Committee CBC
Gordan Jackson	GJ	Canterbury Building Committee CBC
Ken Jordan	KJ	Canterbury Building Committee CBC
Bob Fife	BF	Canterbury Building Committee CBC
Cathy Menard	CM	Canterbury Building Committee CBC
Claudia Leidenger	CL	Canterbury Library Committee Canterbury Library Committee
Sue LaClair	SL	Canterbury Library Committee CLC
Ann Nute	AN	Canterbury Library Committee CLC
John Bouton	JB	Canterbury Library Committee CLC
Nancy Roy	NR	Canterbury Library Committee CLC
Kelly Gale	KG	Sheerr McCrystal Palson Project Designer 526-9309
Claude Dupuis	CD	Cobb Hill Construction Project manager

Meeting Summary

Old Business

- 10-28:2 KG provided code changes that require that means of egress be uniformly slip resistant. CHC will provide pricing. **11-3 Price increase by Paul G. White is \$240. Approved.**
- 10-28:3 KG provided code changes that require non-porous to a minimum of 4'0" at all walls within 2' of a toilet and urinal fixtures. Also the base needs to be non-porous and extend up wall a minimum of 6".
 - CHC will price deco coat and 6" vinyl base. Price decocoat three walls 4' high with chair rail.
 - **11-3 Change decocoat to include all walls 4' high. Balance of materials may be used at the Library as using the same color scheme will simplify maintenance and reduce cost.**
- 10-28:5 Light sconce needs to be selected. Allowance is \$75 per fixture. **11-3 Sconce selected P7119-57 incandescent. (fluorescent discussed and rejected)**
- 10-28:6 Tstat for electric heaters are on the each individual heater. CBC asked if all heaters could be controlled from one Tstat in the kitchen. CHC to check with electrician. **11-3 Cost for one controlling Tstat would require a contactor. Cost \$498. CBC approved individual heater Tstats.**
- 10-28:7 Subs asking for building permit # to pull there permits. It is believed that the building permit is all inclusive
 - Has the town applied for permit? **11-3 Permit applied for by MC and is all inclusive of electrical and mechanical.**

Item		Old Business Cont.
10-28:8		Plans call for exterior paint to be oil based paint. CBC directed CHC to match existing paint type latex and color. 11-3 MC said he has enough paint to paint the exterior addition and would give us the paint to use. CD will get a credit from painting contractor.

Note: Please respond to issues under new business within 2 working days with any issues.

Item	Assigned to	New Business
11-3:1		Schedule: Framing complete, roofing complete, siding should be complete this week. Electrical rough complete with plumbing rough scheduled for tomorrow. Framing and rough inspections Friday with insulation and DW next week. Completion scheduled for 12/2/04.
11-3:2		Discussed the possibility of repainting the interior of the Town Hall. Ceiling repaired and painted, walls and trim painted (keeping the traditional blue). Refinishing the floor.
11-3:3		Discussed an open house for the public. The 2nd week of January at the same time as the Complex open house was agreed on.